

## Skills Catalog Role Map

	Role	Responsibilities	Time Commitment	Who/How Many
Leadership	Project Sponsor	<ul style="list-style-type: none"> <li>Set strategic direction</li> <li>Approve recommendations</li> </ul>		Anne, Calvin
	Project Manager	<ul style="list-style-type: none"> <li>Oversee project and monitor team work</li> <li>Review/approve recommendations</li> <li>Control funding</li> </ul>		Anne
Project Team	Team Lead	<ul style="list-style-type: none"> <li>Establish and support team</li> <li>Assist in planning, designing, building, delivering, and assessing</li> <li>Monitor work</li> <li>Manage SME involvement</li> <li>Review deliverables</li> </ul>		Chuck
	Core Team	<ul style="list-style-type: none"> <li>Assist in planning, designing, building, and assessing the process</li> </ul>		Chuck, Howard, Christina
	Advisors	<ul style="list-style-type: none"> <li>Assists the development team</li> </ul>		Jeff
	Organization Leads	<ul style="list-style-type: none"> <li>Lead the process for one or more organizational units</li> <li>Interview organizational leads</li> <li>Assess and document skill needs</li> </ul>		Chuck (CIO) TBD (Contracts) Anne (CFO, Financial Partners) TBD (Project Management) Jeff (Case Management)
SME / Support	Subject Matter Expert (SME)	<ul style="list-style-type: none"> <li>Provide content to project team</li> <li>Review materials</li> </ul>		TBD Wanda Savage (TDC)
	COTR	<ul style="list-style-type: none"> <li>Task order management</li> <li>Report program status</li> </ul>		Art
	Communications	<ul style="list-style-type: none"> <li>Update stakeholders and Management Council</li> <li>Package materials</li> </ul>		Anita, Anne